

**BOARD OF COUNTY COMMISSIONER'S
MINUTES
February 27, 2012**

The regularly scheduled meeting of the Board of County Commissioners was called to order this 27th day of February, 2012, in meeting room 200 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Vice-Chairman
Rusty Sullivan, Member
Tammy Howard, Secretary

George Skinner, Chairman, was absent.

Others present were: Assistant District Attorney David Batton, Melinda Duke, Denise Ellison, David Houck, Gayla Sukenis, Valerie Mattheus, Rhett Burnett, James Williams, David Tinsley, Susan Moffet, Georgia Berry, Glen Turner, James Johnson, Joel Pruett, Lindsey Bailey, Darry Stacey and Peggy Laizure.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the minutes of the Regular Meeting of February 21, 2012.

The vote was: Cleveland, yes; Sullivan, yes.

Motion carried.

Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Rusty Sullivan, to table County Bid #HWY-1543 – Four-month (4) Non-Encumbered Contract for Tires and Tubes. The bid term will be from bid award date through four (4) months.

The vote was: Sullivan, yes; Cleveland, yes.

Motion carried.

Upon the recommendation of Melinda Duke, Rod Cleveland moved, seconded by Rusty Sullivan, to table County Bid #HWY-1544 – Non-Encumbered Contract for Road Oils, Emulsions and Sealants, for the County Commissioners. The bid term will be from March 7, 2012 through June 6, 2012.

The vote was: Cleveland, yes; Sullivan, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to table regarding possible or potential suggestions, ideas, uses, or dispositions for the old jail facility. Dave Batton said Bond money could be used.

The vote was: Sullivan, yes; Cleveland, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve proposed modifications to the county offices on the third floor as suggested by the District Attorney. The proposed modifications would move two doors and adjust the entryway wall to the administrative office to improve efficiency for the affected spaces. Cost would not exceed \$10,000.

The vote was: Cleveland, yes; Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve a Resolution reaffirming the jurisdiction of the County Commissioners pursuant to statute 69 O.S. § 601 to construct and maintain those roads that best serve the most people of the county.

The vote was: Sullivan, yes; Cleveland, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to table action on regarding proposed modifications, changes, or suggestions for the agenda format for the County Commissioners meetings.

The vote was: Cleveland, yes; Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve an amendment/addendum to agreement between Aramark Correctional Services LLC and Cleveland County Sheriff for installation of commissary food service and kiosks and other services and equipment at the new detention facility and to establish commissions and costs.

The vote was: Sullivan, yes; Cleveland, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the monthly report of the following officers:

- a. Shari Kinney, Cleveland County Health Department

The vote was: Cleveland, yes; Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the contract for Auctioneer Services between Cleveland County and Steve Mann Enterprises, LLC, DBA: Mann Auctions. The Auction will be held on March 9, 2012. Auctioneer will be paid a fee of 10% of the gross sales for titled vehicles and 20% of the gross sales of all other merchandise.

The vote was: Sullivan, yes; Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to declare the following equipment from Cleveland County District #1 Surplus:

- b. D330-46 Cut Off Saw
- c. D423-02 Coll O Crimp Press
- d. D232-1 Electronic Air Cleaner

The vote was: Cleveland, yes; Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to table action on Disposing of the following equipment in the Judge’s and Court Clerk’s Office which was traded:

- e. L218.233 LJ3005 Printer
- f. JCP305 Computer, keyboard and mouse
- g. JCP 347 Scanner Canon
- h. JCP 187 Printer Laser Jet 4050TN

The vote was: Sullivan, yes; Cleveland, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to dispose of the following equipment from Cleveland County District #3:

- i. D337-12 Diesel Engine Other (has been installed in equipment)
- j. D220-04 GE TV 25” Junked

The vote was: Cleveland, yes; Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to dispose of the following equipment from Cleveland County District #3:

- k. D205-3 Camcorder Surplus

The vote was: Sullivan, yes; Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the agreement for lawn care between Cleveland County Building Maintenance and Dandilawn. The agreement is for seven (7) round of treatment at \$150.00 per treatment for a total of \$1050.00/year for 29,188 square feet.

The vote was: Cleveland, yes; Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the following Cash Fund Appropriations:

a. County Assessor Revolving	\$ 307.00
b. Bridge Capital Improvement	\$ 51.56
c. Cleveland County Justice Center	\$ 1,000,000.00
d. County Bridge and Road Improvement Fund	\$ 52,828.98
e. County Clerk’s Lien Fee	\$ 2,589.72
f. County Clerk’s Preservation Fee	\$ 22,440.00
g. Court Clerk Revolving Fund	\$ 13,553.27
h. DA Incarceration Costs	\$ 557.67
i. Drug Court Revolving Fund Adult	\$ 934.92
j. County Fair Board	\$ 19,902.40
k. Highway Unrestricted	\$ 409,294.52
l. Local Emergency Planning Committee	\$ 601.68
m. Sales Tax	\$ 666,671.39
n. County Sheriff Commissary	\$ 3,080.09
o. Sheriff Courthouse Security Service Fee	\$ 3,872.29
p. County Sheriff Environmental Reward	\$ 100.00
q. Sheriff Oxford House Grant	\$ 3,200.00
r. County Sheriff Revolving	\$ 54,906.62
s. County Sheriff Service Fees	\$ 54,934.49
t. County Sheriff Jail Fund	\$ 7,732.01
u. County Treasurer’s Certification Fee	\$ 5,080.00
v. County Sheriff Property Forfeiture	\$ 7,392.31

The vote was Sullivan, yes; Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

12-0525 – SM2	12-0290– T2A
	12-0428– T2A
12-3976 – MD2	12-1287– T2A
	12-1487– T2A
12-3246 – CFBRE2	12-3884– T2A

The vote was: Cleveland, yes; Sullivan, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the following Blanket Purchase Orders submitted from the following Departments:

a. <u>District #1 Warehouse:</u>		
12-4189 – T2A	Norman Tag Agency	\$ 500.00
12-4196 – T2A	Thomas Wire Rope Inc.	\$ 800.00
b. <u>District #2 Warehouse:</u>		
12-4205 – T2A	Bruckner’s Truck Sales Inc.	\$ 4,477.26
12-4234 – T2A	Bruckner’s Truck Sales, Inc.	\$ 2,000.00
12-4235 – T2A	C.L. Boyd Company, Inc.	\$ 2,000.00
12-4236 – T2A	Fastenal Ind. & Constr. Supplies	\$ 1,500.00
12-4237 – T2A	O’Reilly Automotive	\$ 2,000.00
c. <u>District #3 Warehouse:</u>		
12-4195 – T2A	O’Reilly Automotive	\$ 2,000.00
12-4206 – T2A	James Supplies & Rental Company	\$ 750.00
d. <u>Cleveland County Building Maintenance:</u>		
12-4198 – SM2	SimplexGrinnell, L.P.	\$ 500.00
e. <u>Cleveland County Sheriff’s Office:</u>		
12-4225 – CFB2	Wal-Mart Community	\$ 500.00
12-4227 – CFBRE2	Security Bankcard Center	\$ 2,500.00
12-4231 – CCJC2	Rod’s Pest Control	\$ 375.00
12-4232 – CCJC1C	Liquid Capital Exchange, Inc.	\$ 3,000.00
f. <u>OSU Extension Center:</u>		
12-4203 – E2	The Norman Transcript	\$ 1,000.00

The vote was: Sullivan, yes; Cleveland, yes.
Motion carried.

Rusty Sullivan, moved, seconded by Rod Cleveland, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 11/12</u>	
a. General Fund	\$ 14,072.57
b. Highway Fund	39,830.26
c. Health Fund	7,193.39
d. Sheriff Service Fee Fund	5,253.78
e. Sheriff Revolving Fund	2,252.06
f. County Clerk Preservation Fee Fund	243.75
g. Fair Board Fund	1,536.49

The vote was: Cleveland, yes; Sullivan, yes.
Motion carried.

There was no New Business to come before the Board.

There was no Miscellaneous Discussion.

Rusty Sullivan moved, seconded by Rod Cleveland, to Adjourn.

The vote was: Sullivan, yes; Cleveland, yes.

Motion carried.

(Clerk’s Note: The Agenda was posted February 24, 2012 @8:15 a.m.)